

## **Residential Remodel Building Permit Requirements**

### **Miscellaneous Electrical**

#### **Important notes about building permit request submissions**

- All permit applications must be submitted online using the [Customer Access](#) portal.
- There is no need to email us when you submit documents. Staff is notified automatically within one business day of your submission.
- Submit documents as PDF file type only.
- Please include the following:
  1. List the site address on all documents and plans.
  2. Include the owner's name on all documents.
- Permit review will be delayed if the required documents are not submitted online, if they are not submitted as PDFs, or if the documentation is missing information.
- All submitted documents will become a public permanent record of the property. It is in your best interest that the submitted PDFs are of the highest quality and detail, in case you or somebody else needs to refer to them in the future.

#### **General guidelines**

All installations must comply with the 2020 National Electrical Code (NEC) and 2021 International Residential Code (IRC).

#### **Required documents**

Attach the following to the online application:

1. A narrative specifying exactly what is to be installed.
2. If new circuitry is to be installed a sketch must be provided showing the path of the circuits.
3. If the load is more than 20 amps at 120 volts, include electrical service calculations.