



Administration Building  
East Hearing Room  
5334 S. Prince St.  
Littleton, CO 80120  
303-795-4630  
Relay Colorado 711

Kathleen Conti, District 1  
Nancy Sharpe, District 2  
Jeff Baker, Chair, District 3  
Nancy Jackson, Chair Pro Tem, District 4  
Bill Holen, District 5

## **Public Meeting**

**May 28, 2019**

**9:30 AM**

The Board of County Commissioners holds its weekly Public Hearing at 9:30 a.m. on Tuesdays. Public Hearings are open to the public and items for discussion are included on this agenda. Items listed on the consent agenda are adopted with one vote. Items listed under regular business are considered separately. Agendas are available through the Commissioners' Office or through the County's web site at [www.arapahoegov.com](http://www.arapahoegov.com). Questions about this agenda, please contact the Commissioners' Office at 303-795-4630 or by e-mail at [commissioners@arapahoegov.com](mailto:commissioners@arapahoegov.com).

### **AGENDA**

#### **1. OPENING**

##### **1.a. CALL TO ORDER**

Arapahoe County Board of County Commissioners

##### **1.b. INTRODUCTION**

Ron Carl, County Attorney

Joleen Sanchez, Asst. Clerk to the Board

##### **1.c. ROLL CALL**

##### **1.d. PLEDGE OF ALLEGIANCE**

#### **2. MODIFICATION TO THE AGENDA**

#### **3. ADOPTION OF THE AGENDA**

#### **4. CITIZEN COMMENT PERIOD**

Citizens are invited to speak to the Commissioners on non-agenda items. There is a 3-minute time limit per person, unless otherwise noted by the Chair.

#### **5. APPROVAL OF THE MINUTES**

##### **5.a. BOCC Public Meeting Minutes: May 7, 2019**

Documents:

6. **CONSENT AGENDA**

6.a. **05.20.19 Warrant ACH Expenditure Report**

Authorization to sign the Warrant Disbursement Register

*Ron Carl, County Attorney*

Documents:

[05.20.19\\_WARRANT ACH EXPENDITURE REPORT.PDF](#)

6.b. **Authorization for Agreement for Services with Q-Matic Corporation**

Adoption of a resolution to enter into an Agreement for Services with Q-Matic Corporation for a robust customer queuing solution at the Aurora, Centennial and Littleton Motor Vehicle Branch Offices, which includes comprehensive reporting, tracking of key performance indicators, posting of wait times on County website, and real-time access to customer visit information across all branches

*Joan Lopez, Clerk and Recorder*

*Karl Hermann, Chief Deputy Clerk and Recorder*

*Todd Weaver, Budget Manager, Finance*

*Monica Kovaci, Senior Assistant County Attorney*

Documents:

[2019 BSR FOR CUSTOMER JOURNEY AGREEMENT WITH QMATIC.DOCX](#)

[2019 RESOLUTION QMATIC AGREEMENT FOR SERVICES.DOCX](#)

6.c. **Board of Equalization Referee Appointment**

Adoption of a resolution appointing referees to conduct the County Board of Equalization hearings for 2019

*Ron Carl, County Attorney*

*Karen Thompsen, Paralegal, County Attorney's Office*

Documents:

[BOARD OF EQUALIZATION REFEREE APPOINTMENT BSR.DOC](#)

[SAMPLE REFEREE APPOINTMENT RESOLUTION.DOC](#)

6.d. **Gemini Mountain Medical Easements**

Adoption of a resolution to approve the attached Uniform Easement Deed and Revocable Storm Drainage License Agreement, Attachment A, and the attached Floodplain and Drainage Easement Agreement, Attachment B, for execution and recordation and to authorize Bryan Weimer, Director of Public Works and Development, to execute these specific easement agreements on behalf of the Board. The property is located in District 2

*Kurtis Cotten, Engineering Services Division, Public Works and Development*

*Chuck Haskins, PE Division Manager, Public Works and Development*

*Bryan Weimer, Director, Public Works and Development*

*Todd Weaver, Budget Manager, Finance*

*Robert Hill, Senior Assistant County Attorney*

Documents:

BOARD SUMMARY REPORT, EASEMENT AGREEMENTS, LEGAL DESCRIPTIONS, AND RESOLUTIONS.PDF

**6.e. Intergovernmental Agreement With The Douglas County Department Of Human Services**

Adoption of a resolution to execute a new Intergovernmental Agreement with the Douglas County Department of Human Services to continue workforce service delivery

*Sasha Easton, Workforce Center Administrator, Arapahoe/Douglas Works!*  
*Kelly Folks, Division Manager, Arapahoe/Douglas Works!*  
*Don Klemme, Director, Community Resources*  
*Todd Weaver, Budget Manager, Finance*  
*Tiffanie Bleau, Senior Assistant County Attorney*

Documents:

[DCHS IGA BSR 05212019.DOC](#)  
[DOUGLAS COUNTY IGA ADW TANF EF IGA SFY1920.PDF](#)

**6.f. Lone Tree Creek Trail Easements**

Adoption of a resolution to grant a temporary construction easement and permanent trail easement to the City of Centennial across county property for the purposes of constructing a regional trail, and to authorize Shannon Carer, Open Spaces and Intergovernmental Relations Director, to sign the easements, which have been approved by the County Attorney's Office

*Josh Tenneson, Grants and Acquisitions Manager, Open Spaces*  
*Shannon Carter, Director, Open Spaces and Intergovernmental Relations*  
*Todd Weaver, Budget Manager, Finance*  
*Tiffanie Bleau, Senior Assistant County Attorney*

Documents:

[BSR\\_CA\\_LTC EASEMENTS\\_5.28.19.PDF](#)  
[LTC PE-1 EXHIBIT\\_9-22-17.PDF](#)  
[AERIAL VIEW.PDF](#)  
[PE 1A - 13101 E BRONCOS PKWY\\_CLEAN.PDF](#)  
[TE-1 13101 E BRONCOS PKWY\\_CLEAN.PDF](#)

**6.g. Property Tax - Abatement - Hearing (19 Resolutions)**

Adoption of nineteen (19) resolutions approving the recommendations of the Board's appointed abatement referee after recent hearings and entering the recommendations as final decisions of the Board.

*Ron Carl, County Attorney*  
*Karen Thompsen, Paralegal, County Attorney's Office*

Documents:

[190604 BSR PAGE ONE HEARING RECOMMENDATIONS.DOCX](#)  
[190604 PAGE TWO-HEARING.XLSX](#)  
[SAMPLE ABATEMENT APPROVAL HEARING KST.DOC](#)  
[SAMPLE ABATEMENT DENIAL HEARING KST.DOC](#)

**6.h. Property Tax - Board of Assessment Appeals (1 Resolution)**

Adoption of a resolution approving a stipulation which resulted from an agreement

reached between the taxpayer and the County regarding a reduction in the amount of property tax owed, pursuant to the terms contained therein

*Ron Carl, County Attorney*  
*Karen Thompsen, Paralegal, County Attorney's Office*

Documents:

[5 MAY 28, 2019.DOC](#)  
[SAMPLE BAA RESOLUTION.DOC](#)

## **7. GENERAL BUSINESS ITEMS**

### **7.a. GENERAL BUSINESS - Adoption of Ordinance No. 2019-01 Fireworks Ban**

Consideration of the adoption of proposed Arapahoe County Ordinance No. 2019-01 regarding a ban on the sale and use of fireworks in unincorporated Arapahoe County for a period of one year; except that the ordinance will not be in effect during the May 31 to July 5 period unless the Board of County Commissioners adopts a resolution finding that there is high fire danger warranting the imposition of the ban during such period

*Presenter - Ron Carl, County Attorney*

Documents:

[BSR ORDINANCE 2019-01 - ADOPTION.DOC](#)  
[ORDINANCE 2019-01 ADOPTION RESO.DOC](#)  
[MOTION \(ORD. 2019-01\) \(ADOPTION RESOLUTION\).DOCX](#)

### **7.b. GENERAL BUSINESS - V16-003 MVG 10 Vacation of Easement/Right-of-Way Approval Extension**

Consideration of a request from Latsis Custom Homes, applicant's representative for Leland McGill, owner of 1781, 1783, and 1793 South Unita Way, for an extension of time for the recording of exhibits depicting various easements and right of way existing on the properties listed above. The property is located in District 4

*Presenter - Bill Skinner, Senior Planner, Public Works and Development*  
*Jan Yeckes, Planning Division Manager, Public Works and Development*  
*Bryan Weimer, Director, Public Works and Development*  
*Keith Ashby, Purchasing Manager, Finance*  
*Robert Hill, Senior Assistant County Attorney*

Documents:

[V16-003 MVG10 VACATION EXTENSION BSR.PDF](#)

### **7.c. \*PUBLIC HEARING - Adoption of 1st Quarter Supplemental Appropriation Requests**

Consideration of a request for approval of the supplemental appropriation resolutions for the 1st Quarter of 2019 recommended by the Executive Budget Committee and presented to the Board of County Commissioners at a study session on May 14, 2019

*Presenter - Todd Weaver, Budget Manager, Finance*  
*Janet Kennedy, Director, Finance*  
*John Christofferson, Deputy County Attorney*

Documents:

BSR Q1 2019 PH.DOCX  
Q1 2019 PH MOTION SHEET.DOCX

#### 8. COMMISSIONER COMMENTS

**\*Denotes a requirement by federal or state law that this item be opened to public testimony. All other items under the “General Business” agenda may be opened for public testimony at the discretion of the Board of County Commissioners.**

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*Please contact our office at least 3 days in advance to make arrangements.*