



Administration Building  
East Hearing Room  
5334 S. Prince St.  
Littleton, CO 80120  
303-795-4630  
Relay Colorado 711

Kathleen Conti, District 1  
Nancy Sharpe, District 2  
Jeff Baker, Chair, District 3  
Nancy Jackson, Chair Pro Tem, District 4  
Bill Holen, District 5

**Public Meeting**  
**January 7, 2020**  
**9:30 AM**

The Board of County Commissioners holds its weekly Public Hearing at 9:30 a.m. on Tuesdays. Public Hearings are open to the public and items for discussion are included on this agenda. Items listed on the consent agenda are adopted with one vote. Items listed under regular business are considered separately. Agendas are available through the Commissioners' Office or through the County's web site at [www.arapahoegov.com](http://www.arapahoegov.com). Questions about this agenda, please contact the Commissioners' Office at 303-795-4630 or by e-mail at [commissioners@arapahoegov.com](mailto:commissioners@arapahoegov.com).

**AGENDA**

**1. OPENING**

**1.a. CALL TO ORDER**

Arapahoe County Board of County Commissioners

**1.b. INTRODUCTION**

Ron Carl, County Attorney

Joleen Sanchez, Clerk to the Board Administrator

**1.c. ROLL CALL**

**1.d. PLEDGE OF ALLEGIANCE**

**2. MODIFICATION TO THE AGENDA**

**3. ADOPTION OF THE AGENDA**

**4. CITIZEN COMMENT PERIOD**

Citizens are invited to speak to the Commissioners on non-agenda items. There is a 3-minute time limit per person, unless otherwise noted by the Chair.

**5. APPROVAL OF THE MINUTES**

**5.a. BOCC Public Meeting Minutes: December 3, 2019**

Documents:

[BOCC PUBLIC MEETING MINUTES 12-03-2019.PDF](#)

**5.b. BOCC Public Meeting Minutes: December 10, 2019**

Documents:

[BOCC PUBLIC MEETING MINUTES 12-10-2019.PDF](#)

**6. CONSENT AGENDA**

**6.a. 2020 Commissioner Committee Assignments (43 Resolutions)**

Adoption of forty-three (43) resolutions approving the Commissioner committee assignments for the year 2020

*Cecilia Zapata, Administrative Staff Supervisor*  
*John Christofferson, Deputy County Attorney*

Documents:

[BSR\\_2020\\_BOCC\\_COMMITTEE\\_ASSIGNMENTS\\_20200107.DOC](#)

**6.b. 2020 Legislative Liaison**

Adoption of a resolution to approve the appointment of a commissioner as the legislative liaison for the Board of County Commissioners for the year 2020

*Cecilia Zapata, Administrative Staff Supervisor*  
*John Christofferson, Deputy County Attorney*

Documents:

[BSR\\_2020\\_LEGISLATIVE\\_LIAISON\\_20200107.DOCX](#)

**6.c. Appointment of Acting Finance Director**

Adoption of a resolution to appoint Patrick Hernandez as the acting Finance Director and to grant all requisite authorities as a result of the retirement of Finance Director Janet Kennedy as of January 17, 2020

*Todd Weaver, Budget Manager, Finance*  
*Janet Kennedy, Director, Finance*  
*Patrick Hernandez, Director, Human Resources*

Documents:

[BSR - APPOINT INTERIM FINANCE DIRECTOR.DOC](#)  
[RESO NO. 200\\_\\_\\_ APPOINT TODD WEAVER TO WORK WITH IRS.DOCX](#)  
[RESO NO. 200\\_\\_\\_ ACTING FINANCE DIRECTOR LIAISON AND APPOINTMENTS.DOCX](#)  
[RESO NO. 200\\_\\_\\_ - ACTING FINANCE DIRECTOR SIGNATURE AUTHORITY.DOCX](#)  
[RESO NO. 200\\_\\_\\_ APPOINT ACTING FINANCE DIRECTOR PATRICK HERNANDEZ.DOCX](#)

**6.d. Continued Refugee Resettlement in Arapahoe County**

Adoption of a resolution, consistent with Executive Order 13888, to continue refugee resettlement in unincorporated Arapahoe County

*Michelle Halstead, Director, Communication and Administrative Services*

Documents:

[BSR\\_REFUGEE\\_CONSENT\\_20191223.DOC](#)  
[RES\\_REFUGEE\\_RESETTLEMENT\\_20191223.DOCX](#)  
[PPT\\_REFUGEE\\_RESETTLEMENT\\_BACKGROUND\\_20191217.PDF](#)  
[FCT\\_REFUGEEES\\_ARAPAHOE\\_COUNTY\\_20191223.PDF](#)  
[LOCAL\\_CO\\_DENVERMETRO\\_DOUGLAS\\_POSITIVE.PDF](#)

**6.e. County Operational Matters for 2020 (4 Resolutions)**

Adoption of four (4) resolutions approving certain County operational matters for the year 2020

*Cecilia Zapata, Administrative Staff Supervisor*  
*John Christofferson, Deputy County Attorney*

Documents:

[BSR\\_2020\\_OPERATIONAL\\_MATTERS\\_20200107.DOC](#)

**6.f. Designation of Director/Coordinator of the Arapahoe County Emergency Operations/Disaster Agency**

Adoption of a resolution appointing Sheriff Tyler Brown as the Director/Coordinator of the Arapahoe County Emergency Operations/Disaster Agency for the year 2020

*Cecilia Zapata, Administrative Staff Supervisor*  
*Ron Carl, County Attorney*

Documents:

[BSR\\_2020\\_OPERATIONAL\\_MATTERS\\_ER\\_OPERATIONS\\_DESIGNEE\\_20200107.DOC](#)

**6.g. Property Tax - Abatement - Hearing Waived (15 Resolutions)**

Adoption of fifteen (15) resolutions approving the recommendations of the Board's appointed abatement referee after recent hearings and entering the recommendations as final decisions of the Board

*Ron Carl, County Attorney*  
*Karen Thompsen, Paralegal, County Attorney's Office*

Documents:

[200107 BSR PAGE ONE HEARING RECOMMENDATIONS.DOCX](#)  
[200107 PAGE TWO-HEARING.XLSX](#)  
[SAMPLE ABATEMENT APPROVAL HEARING KST.DOC](#)  
[SAMPLE ABATEMENT DENIAL HEARING KST.DOC](#)

**6.h. Property Tax - Arbitration (1 Resolution)**

Adoption of a resolution approving the arbitration stipulations which resulted from agreements reached between the taxpayers and the County regarding a reduction in the amount of property tax owed, pursuant to the terms contained therein

*Ron Carl, County Attorney*  
*Karen Thompsen, Paralegal, County Attorney's Office*

Documents:

[200107 BSR.DOC](#)  
[SAMPLE ARBITRATION RESOLUTION.DOC](#)

**6.i. Property Tax - Arbitration (1 Resolution)**

Adoption of a resolution approving the arbitration stipulations which resulted from an agreement reached between the taxpayers and the County regarding a reduction in the amount of property tax owed, pursuant to the terms contained therein

*Ron Carl, County Attorney*  
*Karen Thompsen, Paralegal, County Attorney's Office*

Documents:

[200701 BSR.DOC](#)  
[SAMPLE ARBITRATION RESOLUTION.DOC](#)

**6.j. Property Tax - Arbitration (1 Resolution)**

Adoption of a resolution approving the arbitration stipulation which resulted from an agreement reached between the taxpayer and the County regarding a reduction in the amount of property tax owed, pursuant to the terms contained therein

*Ron Carl, County Attorney*  
*Karen Thompsen, Paralegal, County Attorneys Office*

Documents:

[200107 O'DONNELL BSR.DOC](#)  
[SAMPLE ARBITRATION RESOLUTION.DOC](#)

**6.k. Property Tax - Board of Assessment Appeals (1 Resolution)**

Adoption of a resolution approving stipulations which resulted from agreements reached between the taxpayer and the County regarding a reduction in the amount of property tax owed, pursuant to the terms contained therein

*Ron Carl, County Attorney*  
*Karen Thompsen, Paralegal, County Attorneys Office*

Documents:

[1 JANUARY 7, 2020.DOC](#)  
[SAMPLE BAA RESOLUTION.DOC](#)

**6.l. Property Tax - Board of Assessment Appeals (1 Resolution)**

Adoption of a resolution approving stipulations which resulted from agreements reached between the taxpayer and the County regarding a reduction in the amount of property tax owed, pursuant to the terms contained therein

*Ron Carl, County Attorney*  
*Karen Thompsen, Paralegal, County Attorneys Office*

Documents:

[1 JANUARY 7, 2020 2.DOC](#)  
[SAMPLE BAA RESOLUTION.DOC](#)

**6.m. Selection of the Chair of the Board of County Commissioners for the year 2020**

Adoption of a resolution selecting a Chair of the Board of County Commissioners

*Cecilia Zapata, Administrative Staff Supervisor*  
*Ron Carl, County Attorney*

Documents:

[BSR\\_2020\\_OPERATIONAL\\_MATTERS\\_CHAIR\\_20191205.DOC](#)

**6.n. Selection of the Chair Pro Tem of the Board of County Commissioners for the year 2020**

Adoption of a resolution selecting the Chair Pro Tem of the Board of County Commissioners for the year 2020

*Cecilia Zapata, Administrative Staff Supervisor*  
*Ron Carl, County Attorney*

Documents:

[BSR\\_2020\\_OPERATIONAL\\_MATTERS\\_CHAIR\\_PRO\\_TEM\\_20191205.DOC](#)

**6.o. Selection of the Finance Officer for the year 2020**

Adoption of a resolution selecting the Finance Officer for the Board of County Commissioners for the year 2020

*Cecilia Zapata, Administrative Staff Supervisor  
Ron Carl, County Attorney*

Documents:

[BSR\\_2020\\_OPERATIONAL\\_MATTERS\\_FINANCE\\_OFFICER\\_20191205.DOC](#)

**6.p. Warrant ACH Expenditure Report: December 16, 2019**

Authorization to sign the Warrant Disbursement Register

*Ron Carl, County Attorney*

Documents:

[DOC\\_WARRANT\\_ACH\\_EXPENDITURE\\_REPORT\\_20191216.PDF](#)

**6.q. Warrant ACH Expenditure Report: December 23, 2019**

Authorization to sign the Warrant Disbursement Register

*Ron Carl, County Attorney*

Documents:

[DOC\\_WARRANT\\_ACH\\_EXPENDITURE\\_REPORT\\_20191223.PDF](#)

**7. GENERAL BUSINESS ITEMS**

**7.a. \*PUBLIC HEARING - Final Reading on Ordinance 2019-04 Amending Possession of Tobacco Products Ordinance (continued from December 17)**

**\*\*This item was continued from December 17, 2019\*\***

A second and final reading on proposed Arapahoe County Ordinance No. 2019-04, which would amend and restate the pre-existing ordinance 2008-01 which regulated the possession of tobacco products by minors to include nicotine and nicotine product

*Presenter - Tiffanie Bleau, Senior Assistant County Attorney*

Documents:

[BSR RE ORDINANCE NICOTINE AMENDMENT - 2ND READING.DOC](#)  
[TOBACCO ORDINANCE.SECONDREADING.MOTION.DOCX](#)  
[TOBACCO.ORDINANCE.SECONDREADING RESOLUTION.DOCX](#)

**7.b. \*PUBLIC HEARING - PF19-004 Copperleaf Filing No. 23 Final Plat**

Consideration of a request from the applicant, Innovative Land Consultants, on behalf of Staack Commercial Investors, LLC (owner) for approval of the Copperleaf Filing No. 23 Final Plat. The application proposes to divide Copperleaf Filing No. 21, Lot 1, Block 1 into six lots. The parcel is 6.33 acres in size, and is located at the southwest corner of East Quincy Avenue and South Picadilly Street, located in District 3

*Presenter - Molly Orkild-Larson, Senior Planner, Public Works and Development  
Jan Yeckes, Planning Division Manager, Public Works and Development*

Jason Reynolds, Current Planning Manager, Public Works and Development  
Bryan Weimer, Director, Public Works and Development  
Keith Ashby, Purchasing Manager, Finance  
Robert Hill, Senior Assistant County Attorney

Documents:

[PF19-004\\_BSR.PDF](#)  
[PF19-004\\_APPLICATION.PDF](#)  
[PF19-004\\_FINAL PLAT.PDF](#)

#### **8. COMMISSIONER COMMENTS**

**\*Denotes a requirement by federal or state law that this item be opened to public testimony. All other items under the “General Business” agenda may be opened for public testimony at the discretion of the Board of County Commissioners.**

*Arapahoe County is committed to making its public meetings accessible to persons with disabilities.  
Assisted listening devices are available. Ask any staff member and we will provide one for you.  
If you need special accommodations, contact the Commissioners' Office at 303-795-4630 or Relay Colorado 711.  
Please contact our office at least 3 days in advance to make arrangements.*