



Administration Building
East Hearing Room
5334 S. Prince St.
Littleton, CO 80120
303-795-4630
Relay Colorado 711

Kathleen Conti, District 1
Nancy Sharpe, Chair, District 2
Jeff Baker, District 3
Nancy Jackson, District 4
Bill Holen, Chair Pro Tem, District 5

Public Meeting
November 24, 2020
9:30 AM

The Board of County Commissioners will be attending this meeting telephonically. The public is invited to participate in the public meeting by calling 1-855-436-3656, and press *3 on your telephone keypad to be entered in the queue for general or item-specific comment. The meeting can also be viewed online at:
<https://www.arapahoegov.com/1617/Meeting-Videos-and-Live-Broadcast>

The Board of County Commissioners holds its Public Hearing at 9:30 a.m. on the second and fourth Tuesday of each month. Public Hearings are open to the public and items for discussion are included on this agenda. Items listed on the consent agenda are adopted with one vote. Items listed under regular business are considered separately. Agendas are available through the Commissioners' Office or through the County's web site at www.arapahoegov.com. Questions about this agenda, please contact the Commissioners' Office at 303-795-4630 or by e-mail at commissioners@arapahoegov.com.

AGENDA

1. OPENING

1.a. CALL TO ORDER

Arapahoe County Board of County Commissioners

1.b. INTRODUCTION

Ron Carl, County Attorney

Joleen Sanchez, Clerk to the Board Administrator

1.c. ROLL CALL

1.d. PLEDGE OF ALLEGIANCE

2. MODIFICATION TO THE AGENDA

3. ADOPTION OF THE AGENDA

4. CITIZEN COMMENT PERIOD

Citizens are invited to speak to the Commissioners on non-agenda items. There is a 3-minute time limit per person, unless otherwise noted by the Chair.

5. CEREMONIES

5.a. CEREMONY - Retirement Ceremony for Don Klemme

Retirement ceremony for Don Klemme, Director, Community Resources Department after 15 years of dedicated service to Arapahoe County

Presenter - Commissioner Bill Holen

Documents:

[BSR_KLEMME_RETIREMENT_20201124.PDF](#)
[DON RETIREMENT RESOLUTION.PDF](#)

6. APPROVAL OF THE MINUTES

6.a. BOCC Public Meeting Minutes: October 27, 2020

Full Board was Present

Documents:

[BOCC PUBLIC MEETING MINUTES 10-27-2020.PDF](#)

7. CONSENT AGENDA

7.a. 2021 Agreement for Services with Lexis Nexis for the Use of Prison Solution Software at the Arapahoe County Detention Facility (ACDF)

Adoption of a resolution to authorize the Chair of the Board of County Commissioners to sign the two Agreements for Services between Arapahoe County and Lexis Nexis to provide online legal research access to Arapahoe County Detention Facility (ACDF) inmates and staff

Jared Rowilson, Detention Service Bureau Chief, Sheriff's Office

Olga Fujaros, Sheriff's Finance Manager, Sheriff's Office

Tyler Brown, Sheriff

Todd Weaver, Director, Finance

Tiffanie Bleau, Senior Assistant County Attorney

Documents:

[BSR - LEXIS NEXIS 2021.PDF](#)
[ARAPAHOE INMATE CI RENEWAL LETTER 2021.PDF](#)
[ARAPAHOE STAFF ON BEHALF RENEWAL LETTER 2021.PDF](#)

7.b. Appointment of Acting Director of Community Resources

Adoption of a resolution to appoint Patrick Hernandez as the acting Director of Community Resources and grant all requisite authorities as need given that the Director of Community Resources Don Klemme will retire from Arapahoe County December 1, 2020

Michelle Halstead, Director, Communication and Administrative Services

Ron Carl, County Attorney

Documents:

[CONSENT-PATRICK-ACTING-20201120.PDF](#)
[APPOINTMENT_SIGNATURE_PATRICK RESO.PDF](#)

7.c. Cancellation of Property Taxes – Sterling Hills Condominium Association

Adoption of a resolution cancelling levied real property taxes for Sterling Hills Condominium Association for tax years 2015-2017. The subject parcel is identified as PIN 034869646

Sue Sandstrom, Treasurer
Monica Kovaci, Senior Assistant County Attorney
Ben Swartzendruber, Senior Assistant County Attorney
Todd Weaver, Director, Finance

Documents:

[2020_11_18 BSR FOR CANCELLATION OF STERLING HILLS TAXES.DOC](#)
[RESO CANCEL STERLING HILLS PROPERTY TAXES - NOV 24 2020 CONSENT AGENDA.DOCX](#)

7.d. Community Development Block Grant COVID-19 Funds for Hotel/Motel Vouchers

Adoption of a resolution to utilize up to \$200,000 in Community Development Block Grant (CDBG) COVID Funds (CDBG-CV) to provide hotel/motel vouchers for people experiencing homelessness during COVID-19 to mitigate the potential spread of COVID-19

Linda Haley, Housing and Community Development Division Manager, Community Resources
Don Klemme, Director, Community Resources
Todd Weaver, Director, Finance
Tiffanie Bleau, Senior Assistant County Attorney

Documents:

[HOTEL-MOTEL VOUCHERS - CONSENT AGENDA.DOC](#)
[RESOLUTION NO.DOCX](#)

7.e. High Line Canal Conservancy Management and Facilitation Services

Adoption of a resolution to approve an expenditure of \$89,000 with the High Line Canal Conservancy for the High Line Canal Collaborative management and facilitation services. The annual contract will have two options for renewal and will not exceed \$267,000 over the three years

Brett Collins, Grants and Acquisitions Manager, Open Spaces
Shannon Carter, Director, Open Spaces
Todd Weaver, Director, Finance
Tiffanie Bleau, Senior Assistant County Attorney

Documents:

[BSR_CA_HLCC MANAGEMENT AND FACILITATION 11.24.20.PDF](#)
[HLCC SERVICES AGREEMENT REQUEST 10.28.20.PDF](#)

7.f. Joint Project - High Line Canal Underpass at Parker and Mississippi Funding

Adoption of a resolution to approve an expenditure of \$590,200 for cost overruns on the Pedestrian underpass project on the High Line Canal at South Parker Road and East Mississippi Avenue

Brett Collins, Grants and Acquisitions Manager, Open Spaces
Shannon Carter, Director, Open Spaces

Todd Weaver, Director, Finance
Tiffanie Bleau, Senior Assistant County Attorney

Documents:

[BSR_CA_PARKERMISSISSIPPI FUNDING 11.24.20.PDF](#)

7.g. Property Tax - Abatement (Hearing)

Adoption of seventeen (17) resolutions approving the recommendations of the Board's appointed abatement referee after recent hearings and entering the recommendations as final decisions of the Board

Ron Carl, County Attorney
Karen Thompsen, Paralegal, County Attorney's Office

Documents:

[201124 PAGE ONE RECOMMENDATIONS.DOCX](#)
[201124 PAGE TWO HEARING.XLSX](#)
[SAMPLE ABATEMENT APPROVAL HEARING KST.DOC](#)
[SAMPLE ABATEMENT DENIAL HEARING KST.DOC](#)

7.h. Property Tax - Board of Assessment Appeals

Adoption of a resolution approving stipulations which resulted from agreements reached between the taxpayer and the County regarding a reduction in the amount of property tax owed, pursuant to the terms contained therein

Ron Carl, County Attorney
Gina Garran, Paralegal, County Attorney's Office

Documents:

[11 NOVEMBER 24, 2020.DOC](#)
[SAMPLE BAA RESOLUTION- 2020.DOC](#)

7.i. Sky Ranch Metropolitan Districts Date Setting for Public Hearing

Adoption of a resolution to set a public hearing date to amend and restate the existing Service Plans for the Metropolitan Districts No. 3, 4, and 5, and to create Service Plans for new Metropolitan Districts No. 6, 7, and 8 within the Sky Ranch Development. The public hearing is proposed for December 8, 2020

Molly Orkild-Larson, Senior Planner, Public Works and Development
Jan Yeckes, Planning Division Manager, Public Works and Development
Bryan Weimer, Director, Public Works and Development
Todd Weaver, Director, Finance
Robert Hill, Senior Assistant County Attorney

Documents:

[SD20-001-BSR.PDF](#)
[SD20-001 BOCC HEARING 11.24.20.PDF](#)

7.j. Update Signing Authority for CARES Business Grant Programs

Adoption of a resolution to transfer signing authority for CARES business grant programs, which is necessitated by the retirement of the current Director, Don Klemme

Michelle Halstead, Director, Communication and Administrative Services

Ron Carl, County Attorney

Documents:

[CONSENT_CARES_TODD_20201120.PDF](#)
[CARES_AUTHORITY_TODD.PDF](#)

7.k. Veteran Services Office Report - October 2020

Acceptance of the Veterans Services Office Report from October 2020

Linda Haley, Senior Resources Division Manager, Community Resources
Don Klemme, Director, Community Resources

Documents:

[10-2020 BSR OCTOBER.PDF](#)

7.l. Warrant ACH Expenditure Report: November 2, 2020

Authorization to sign the Warrant Disbursement Register

Ron Carl, County Attorney

Documents:

[DOC_WARRANT_ACH_EXPENDITURE_REPORT_20201102.PDF](#)

7.m. Warrant ACH Expenditure Report: November 9, 2020

Authorization to sign the Warrant Disbursement Register

Ron Carl, County Attorney

Documents:

[DOC_WARRANT_ACH_EXPENDITURE_REPORT_20201109.PDF](#)

8. GENERAL BUSINESS ITEMS

8.a. GENERAL BUSINESS - Oil and Gas Transportation Impact Fee

Consideration of a request for the Board of County Commissioners to adopt a resolution imposing impact fees on new oil and gas facilities within unincorporated Arapahoe County in the amounts as provided in this report, with the percentage reductions, and with the provision for increasing the reduced fee amounts explained herein

*Presenter - Chuck Haskins, PE, Division Manager, Engineering Services Division,
Public Works and Development*
Bryan Weimer, Director, Public Works and Development
Todd Weaver, Director, Finance
Robert Hill, Senior Assistant County Attorney

Documents:

[OIL AND GAS IMPACT FEE GB ITEM 11-16-20 FINAL.2 \(002\).PDF](#)
[OGIMPACTFEES.TRANSPORTATION.RESO.11.17.2020.CLEAN.PDF](#)
[10-9-20 COGA RESPONSE.PDF](#)
[11-24-20 FINAL PP PRESENTATION BDW CMNTS.PDF](#)
[2020.7.21_COGA_ARAPAHOE COUNTY TIF COMMENTS.PDF](#)
[API ARAPAHOE TIF FINAL.PDF](#)

COGA COMMENT - ARAPAHOE COUNTY TIF STUDY 1-11-2019.PDF
CPC ARAPAHOE TIF LETTER FINAL.PDF
CPC ARAPAHOE TIF LETTER FINAL.PDF
CRESTONE - ARAPAHOE TIF 20200730.PDF
MEMO_OIL AND GAS REVENUES_PWD.PDF
10-9-20 COGA RESPONSE.PDF
TRAFFIC IMPACT FEE - API COMMENTS EMAIL.PDF
ARAPAHOE COUNTY IMPACT FEE - COGA FURTHER COMMENT
EMAIL.PDF
ARAPAHOE COUNTY OIL AND GAS TRANSPORTATION IMPACT STUDY
- DRAFT - 091219.PDF
DRAFTMOTIONS.OG IMPACT FEES.PDF

8.b. **GENERAL BUSINESS - Building Division Fee Updates**

Consideration of a request to adopt a resolution to (1) implement a 50% increase in Building permit fees and (2) increase Building re-inspection fees from \$75 per hour to \$125 per inspection. If approved, staff proposes the fee increases be implemented effective January 1, 2021

Presenter - Joe Richards, Building Division Manager, Public Works and Development

Rebecca Doane, Support Services Division Manager, Public Works and Development

Bryan Weimer, Director, Public Works and Development

Todd Weaver, Director, Finance

Robert Hill, Senior Assistant County Attorney

Documents:

BSR-BUILDING DIVISION FEE UPDATES-PUBLIC HEARING 11-24-2020.PDF
2020 BUILDING DIV PERMIT FEES ADOPTION RESO 11-24-2020.PDF
DRAFTMOTIONS.BUILDINGFEESCHEDULE2020.PDF
BUILDING DIVISION FEE INCREASE PUBLIC HEARING FINAL 11-24-2020.PDF

9. **COMMISSIONER COMMENTS**

***Denotes a requirement by federal or state law that this item be opened to public testimony. All other items under the "General Business" agenda may be opened for public testimony at the discretion of the Board of County Commissioners.**

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Please contact our office at least 3 days in advance to make arrangements.