

AC Project # _____

ARAPAHOE COUNTY
PUBLIC WORKS AND DEVELOPMENT
ENGINEERING SERVICES DIVISION
LAND DEVELOPMENT
REVIEW & APPROVAL APPLICATION

Date Submitted: _____

(See instruction form)
Phone: 720-874-6500 Fax: 720-874-6611
www.arapahoegov.com

FORM 581: LAND DEVELOPMENT

Developer _____	Applicant _____
Address _____	Address _____
City _____ State _____ Zip Code _____	City _____ State _____ Zip Code _____
Telephone # _____ Fax # _____	Telephone # _____ Fax _____
Contact Name _____	Contact Name _____
Emergency Telephone # _____	Emergency Telephone # _____
Email _____	Email _____
Project Name _____	
Location _____ Parcel # _____	Filing # _____

DRAWINGS/PLANS/REPORTS SUBMITTED:

- | | |
|---|--|
| <input type="checkbox"/> Construction Plans (Preliminary/Final) | <input type="checkbox"/> Floodplain Documents |
| <input type="checkbox"/> Drainage Report Phase I Phase II Phase III | <input type="checkbox"/> Engineers Cost Estimate/Agreement Exhibits of Public Improvements |
| <input type="checkbox"/> Soils Report | <input type="checkbox"/> Landscape & Irrigation Plans |
| <input type="checkbox"/> BMP Operation & Maintenance Manual | <input type="checkbox"/> Drainage Conformance Letters |
| <input type="checkbox"/> Traffic Impact Study | <input type="checkbox"/> Plat or Development Plan Documents |
| <input type="checkbox"/> Utility Plans | <input type="checkbox"/> Changes to Approved Construction Plans |
| <input type="checkbox"/> Pavement Thickness Design | <input type="checkbox"/> Access Request for County Roads |
| <input type="checkbox"/> Signing & Striping Plan | |

FINAL CONSTRUCTION PLANS FOR:

- Plat, Development Plan or other County Approved Land Use Action
- Metro District Improvements
- County Special Improvement District
- Location & Extent Plan
- Other Special Purpose District

If submitting application by email please scan and attach all supporting documentation to email prior to sending.

THIS APPLICATION IS (check one): Initial Submittal 1st Re-submittal 2nd Re-submittal 3rd Re-submittal*
(*3rd Re-submittal may be assessed additional review fees in the amount of, half the original fee for each review).

ACTION REQUESTED: Review & Approval Informational Purposes Only Other Plan Approval

Explain Other: _____

Submitted By: _____ Date: _____

ENGINEERING SERVICES STAFF ONLY (DO NOT WRITE BELOW THIS SECTION)

Engineering Project Manager _____ Estimated Completion Date _____

ENGINEERING REVIEW:	COMMENTS _____
<input type="checkbox"/> Approved	_____
<input type="checkbox"/> Conditionally Approved	_____
<input type="checkbox"/> Comments Issued	_____
<input type="checkbox"/> No Action	_____
<input type="checkbox"/> Denied	_____

Submittal Reviewed by Engineering Services Engineer: _____ Date: _____

Action Recommended by Engineering Services Division Manager: _____ Date _____

Action Approved by Engineering Services Division Manager: _____ Date _____

ENGINEERING SERVICES PAYMENT INFORMATION

FEE'S DUE \$ _____	REVIEW FEE'S PAID <input type="checkbox"/> YES <input type="checkbox"/> NO
CHECK # _____	
DATE PAID _____	VERIFIED BY _____

ALL LAND DEVELOPMENT SERVICES APPLICATIONS FOR FINAL CONSTRUCTION PLAN APPROVAL MUST BE ACCOMPANIED BY PAYMENT OF ENGINEERING REVIEW & APPROVAL FEES

INSTRUCTIONS FOR COMPLETING THE LAND USE DEVELOPMENT SERVICES APPLICATION

1. The name, address, e-mail, and telephone number of the Property Owner shall be provided. If Applicant is a company, provide the company name, and the name of the individual responsible for contact with the County.
2. The name, address, e-mail, and telephone number of the Engineer or Contractor who prepared the documents submitted shall be provided. The name of an individual who is responsible for contact with the County on the project shall be provided.
3. Project name shall be supplied by Applicant. If this is a resubmittal of documents previously submitted to the Arapahoe County Engineering Division use the same project name and project number associated with the original submittal. For example, if submitted revised drainage or construction plans for review & comment, use the project name on the plat application. If this project has previously been assigned a project number, (e.g. Pxx-xxx, ENGxx-xxx, Exx-xxx). This project number must be included with the project name on the Application. This will expedite the Application process.
4. Project location can be specified by parcel ID number; proximity to an adjacent street intersection; and/or by legal address of the project.
5. The Applicant shall specify the type of documents to be reviewed by checking the appropriate box on the Application.
6. The Applicant shall identify the application as an initial submittal, re-submittal, 2nd re-submittal or 3rd re-submittal for the action being requested. Final construction plans submitted for the first time following Board of County Commissioners Approval of the associated plat or development plan are considered an initial submittal.
7. The Applicant shall state the County action that is being requested. Check the appropriate box and provide and clarifying comments or special conditions. Attach explanatory letter to the application if appropriate.
8. The person submitting the documents shall sign and date the Application (this means the responsible person representing the Project Owner, *not the messenger or delivery person*).
9. Fees will be based on what documents/plans are being submitted and an invoice will be sent out to the Applicant.

ARAPAHOE COUNTY PUBLIC WORKS & DEVELOPMENT, ENGINEERING SERVICES DIVISION
RESERVES THE RIGHT TO REJECT INCOMPLETE APPLICATIONS.