



ARAPAHOE COUNTY  
COLORADO'S FIRST

# WAIVER OF PURCHASING POLICIES

WAIVER OF SOLICITATION       WAIVER OF QUOTE   
 SELECT SOURCE       FOR INFORMATION ONLY

DESCRIPTION OF PROJECT: Contract consultant for HSConnects implementations

PRICE: \$not to exceed \$24,500      ANNUAL MAINTENANCE: \$ 0

FIXED ASSET Yes  No       FIXED ASSET #

COST CENTER # 106500100      G/L # 54360      IO #

JUSTIFICATION (Provide Vendor name, How were they selected, Why requesting to waive purchasing policy process): Auzimi Consulting, LLC is Melissa Moore's consulting firm. Melissa is a Lean Six Sigma black belt (process engineer) who was employed at Eagle County until she recently re-located for personal reasons to Detroit. Melissa is very familiar with HSConnects, Human Services workflows and how to design optimal business processes as she has spear-headed Eagle County's prototyping of HSConnects. (HSConnects is the proprietary software which Arapahoe County developed internally for digital document management.) For this reason, she is uniquely qualified to assist other small- and medium-sized counties in Colorado which want to deploy HSConnects. The plan is to have Auzimi develop deployment templates, change management documentation and documentation about issues and solutions to assist with implementations. The cost of Auzimi's consulting will be factored into the cost of other counties' use of HSConnects, so it will be returned to Arapahoe County.

David Bessen D B x4462  
 Requestor Name, Signature & Telephone Number

8/21/17  
 Date

D B  
 Elected Official/Department Head

8/21/17  
 Date

[Signature] CPP  
 Purchasing Manager

8/21/17  
 Date

Comments: \_\_\_\_\_

Waiver approved, BoCC Reso #140221. Requestor to proceed with PO      Yes  No

Requestor to schedule BoCC Drop In & Create Board Summary Report      Yes  No

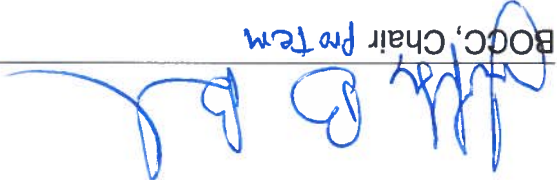
\_\_\_\_\_  
 Janet Kennedy, Director of Finance (not to exceed \$100,000)      Date \_\_\_\_\_

Per BOCC Resolution #140221 of 4/8/14, Purchasing Manager has authorization for sole approval up to \$25,000 plus exemptions to Policy

Resolution # \_\_\_\_\_

Requestor to schedule BOCC Consent Agenda & Board Summary Report  Yes  No

BOCC, Chair *Pr Tem*



Date

8/22/17