



Board Summary Report

Date: August 14, 2017
To: Board of County Commissioners
From: David Bessen, Information Technology Director
Subject: Proposal to engage vendor for HSConnects implementation assistance

Request and Recommendation

The purpose of this report is to request that the County engage a new vendor to provide professional services for HSConnects implementations at small- and medium-sized counties.

Background

Over the past year, Arapahoe County has worked with Eagle County to prototype our initial deployment of HSConnects at Eagle. Instrumental to that process was Melissa Moore, Eagle County's former Director of Strategy, Partnerships and Performance within the Human Services Department. Melissa is a Lean Six Sigma Black Belt and an experienced process designer. Recently and for personal reasons, she re-located to Detroit, resigning her position at Eagle County. She formed a consulting firm—Auzimi Consulting, LLC—and she is available to assist with HSConnects implementations. Melissa is not only familiar with HSConnects, Arapahoe County's proprietary software for Human Services document management, but, with her process design background, she is uniquely qualified to assist other counties in designing their optimal workflows and business processes to use with HSConnects and to assist with the change management that will be required to implement these new processes.

Discussion

We are requesting that the Board of County Commissioners approve a bid waiver so that we can engage Auzimi Consulting to assist with HSConnects implementations. The plan is to ask Melissa to assist with the development of implementation plan templates and to document considerations/issues and their solutions pertinent to the development and implementation of HSConnects. All costs associated with engaging Melissa will be passed on to counties who subscribe to HSConnects through the annual subscription fee.

Alternatives

The Board could not approve the waiver. In this case, Arapahoe's ability to implement HSConnects at other counties would be hampered or would require the efforts of ACG staff. In the past, the BoCC has expressed its desire to avoid having Arapahoe County staff heavily engaged in implementation work.

Reviewed by

David Bessen, Information Technology Director
Finance Department

County Attorney (required)

RESOLUTION NO. _____. It was moved by Commissioner _____ and duly seconded by Commissioner _____ to authorize a Waiver of the Arapahoe County Purchasing Policies for select source procurement with Auzimi Consuling, LLC.

The vote was:

Commissioner Baker, ___; Commissioner Conti, ___; Commissioner Holen, ___; Commissioner Jackson, ___; Commissioner Sharpe, ___.

The Chair declared the motion carried and so ordered.