



## Board Summary Report

**Date:** August 19, 2019

**To:** Board of County Commissioners

**Through:** Don Klemme, Director, Community Resources Department

**From:** Steve Elliott, Manager, Weatherization Division

**Subject:** Agreement with the City of Commerce City,  
Community Development Block Grant Program

**Direction/Information:**

The purpose of this report is to seek BOCC direction regarding acceptance of discretionary grant funding from the City of Commerce City, Colorado for the Community Resources Department – Weatherization Division.

**Request and Recommendation:**

Staff request BOCC direction regarding acceptance of funds and recommend that the BOCC approve the IGA with the City of Commerce City, Colorado for \$70,000 and authorize the Chair of the BOCC to sign the agreement.

**Background:**

Commerce City has applied for and received Community Development Block Grant (CDBG) funds from the United States Department of Housing and Urban Development (HUD) for activities authorized under Title I of the Housing and Community Development Act of 1974 and the City's action plan. Commerce City wishes to engage the Arapahoe County Weatherization Division to assist the City in utilizing such CDBG funds to accomplish energy efficiency and weatherization upgrades in income-qualified households.

Commerce City CDBG Energy Efficiency Project services consist of a site-specific energy audit, insulation measures (e.g., insulating walls, attics, basements and crawl spaces), sealing air infiltration and duct leaks, installing energy efficient furnaces, refrigerators and lighting, and providing energy conservation information to customers.

Arapahoe County Weatherization has been asked to enter into an agreement with the City of Commerce City to implement the CDBG Energy Efficiency Project in Commerce City and expend the \$70,000 grant by September 30, 2020.

**Discussion:**

This funding will expand the services currently provided by the Weatherization Program. The purpose is to provide energy efficiency improvements to approximately fourteen (14) homes of low-income residents (at or below 80% AMI) in Commerce City.

Should the BOCC accept Commerce City CDBG funding, the Weatherization Division will be responsible for eligibility determination and selection of program participant homes.

Weatherization Division crews will provide quality, cost-effective services in accordance with CDBG Program guidelines.

**Links to Align Arapahoe:**

**Enhance Quality of Life**

The Commerce City CDBG Energy Efficiency Project grant will assist the Weatherization Division to expand services that enhance the quality of life for income-eligible residents by reducing energy costs while increasing the comfort and safety of their homes.

**Alternatives:**

The Commerce City CDBG Energy Efficiency Project grant is discretionary and as such, the BOCC can reject this offer for additional funds.

**Fiscal Impact:**

Fiscal Impact to Arapahoe County Government is not anticipated, as CDBG grant funding will pay for staff salary, direct costs, overhead and administrative costs. The Weatherization Division will utilize current staff to provide the services required of this project, and will utilize current equipment and space.

**Reviewed by:**

Donald A. Klemme, Director, Community Resources  
Finance  
County Attorney