



Board Summary Report

Date: 3/26/19

To: Board of County Commissioners

Through: Don Klemme, Community Resources Department Director

From: Linda Haley, Housing & Community Development Division Manager

Subject: Agreement to Loan County Staff to the Arapahoe County Housing Authority

Request and Recommendation

At the annual meeting of the Arapahoe County Housing Authority (ArCHA) on March 26, 2019 it was recommended that the agreement between Arapahoe County and the Arapahoe County Housing Authority be moved to consent agenda.

Background

An annual meeting of ArCHA is required under the by-laws of ArCHA. An agenda is proposed by staff and approved by ArCHA, along with the minutes from the previous annual meeting. Historically, the Secretary of ArCHA has been the Director of the Community Resources Department. At this meeting, ArCHA receives reports on ArCHA programs and provides direction to staff on ArCHA initiatives.

Links to Align Arapahoe

1. Quality of Life. Citizens' lives may be enhanced through the activities of the Housing Authority.
2. Fiscal Responsibility. The federal funds used for these programs are provided to the County on a formula basis. They increase the opportunities Arapahoe County has to serve low and moderate income citizens.

Discussion

There are some staff activities related to managing the down payment assistance program, to housing and homelessness, responding to emergency housing situations, staff training, and Fair Housing Activities that are not always eligible to be charged to the Community Development Block Grant and HOME Investment Partnership programs from which we receive funding. Using ArCHA funds for these activities allows staff to work on these issues while cost allocating time to ArCHA.

Consent Agenda

Alternatives

The alternative would be not lending staff to ArCHA and not participating in activities that cannot be cost allocated to the CDBG and HOME grants.

Fiscal Impact

Arapahoe County General Funds in the amount of \$30,000 annually are provided to ArCHA to support the activities, staff time, and training required to manage ArCHA programs. Any costs that are appropriate to be charged to HOME or CDBG are allocated to those programs.

Concurrence

The Board of the Arapahoe County Housing Authority held their annual meeting on March 26, 2019 and approved moving this request to the Consent Agenda.

Reviewed By:

Linda Haley, Housing and Community Development Division Manager
Don Klemme, Community Resources Department Director
Janet Kennedy, Finance Department Director
Tiffanie Bleau, Assistant County Attorney

Reso # _____. It was moved by Commissioner _____ and duly seconded by Commissioner _____ to approve the agreement between Arapahoe County and the Arapahoe County Housing Authority (ArCHA) to lend employees to ArCHA to administer housing programs.

The vote was:

Commissioner Baker, _____; Commissioner Conti, _____; Commissioner Holen, _____; Commissioner Jackson, _____; Commissioner Sharpe, _____.

The chair declared the motion carried and so ordered.